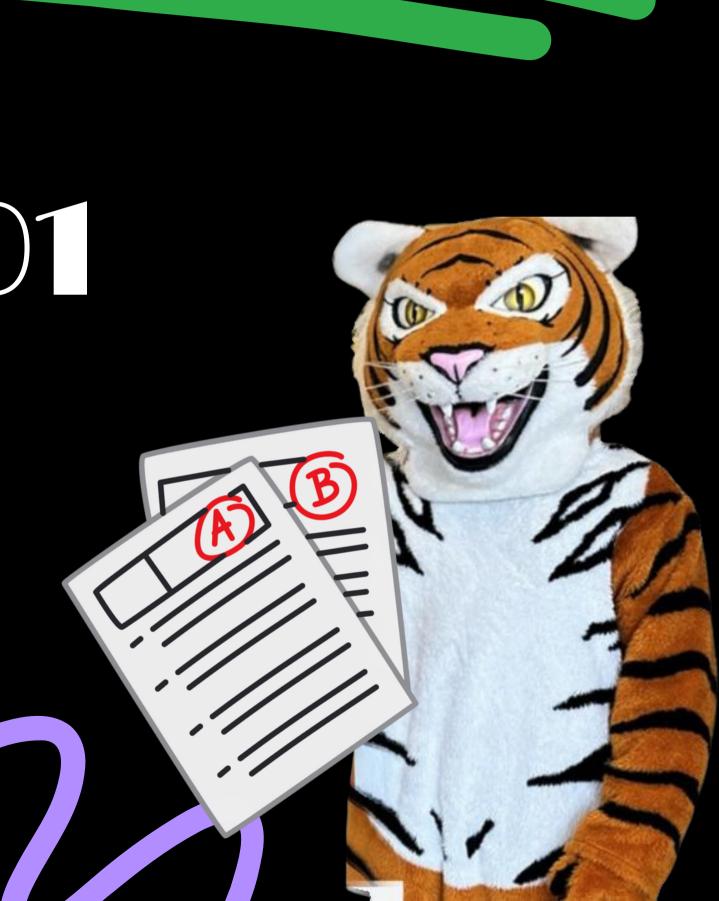


# Transcripts 101 For Sabers?





# Miami Dade College

## MAMI DADE COLLEGE



#### Step 1: Login to MDConnect **CLICK HERE**

	MDConnect
Username(e.g. jo	ohn.smithe015)
RAY.GARCIA0	03
Password Select a Languag	ge
English	~
	Sign In
l forgot n	Enable Screen Reader Mode <u>I want to change my password</u>
<u></u>	
	-





#### Step 2: Click View Unofficial Transcript

Miami Dade College					
Ray's Student Center					
Academics					
Searc <u>h</u>		👪 Deadlines	R URL	Gradebook	Search for Classes
Plan Enroll		This Week's	Schedule		
My Academics		C	lass	Schedule	Self-resolve my Holds/Tasks
Transcript: View Unofficial		EGN 1949-5 LEC (5950)		TBA Room TBA	
Transcript: Request Official				Weekly Schedule	▼ Holds
Residency Status Other Academic Information				Enrollment Shopping Cart 🕨	Transfer inst/major req for AA
	• >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>				Hold Details <b>&gt;</b>





#### Step 3: Adjust Report Type to "Unofficial Transcript" Then Click "View Report"

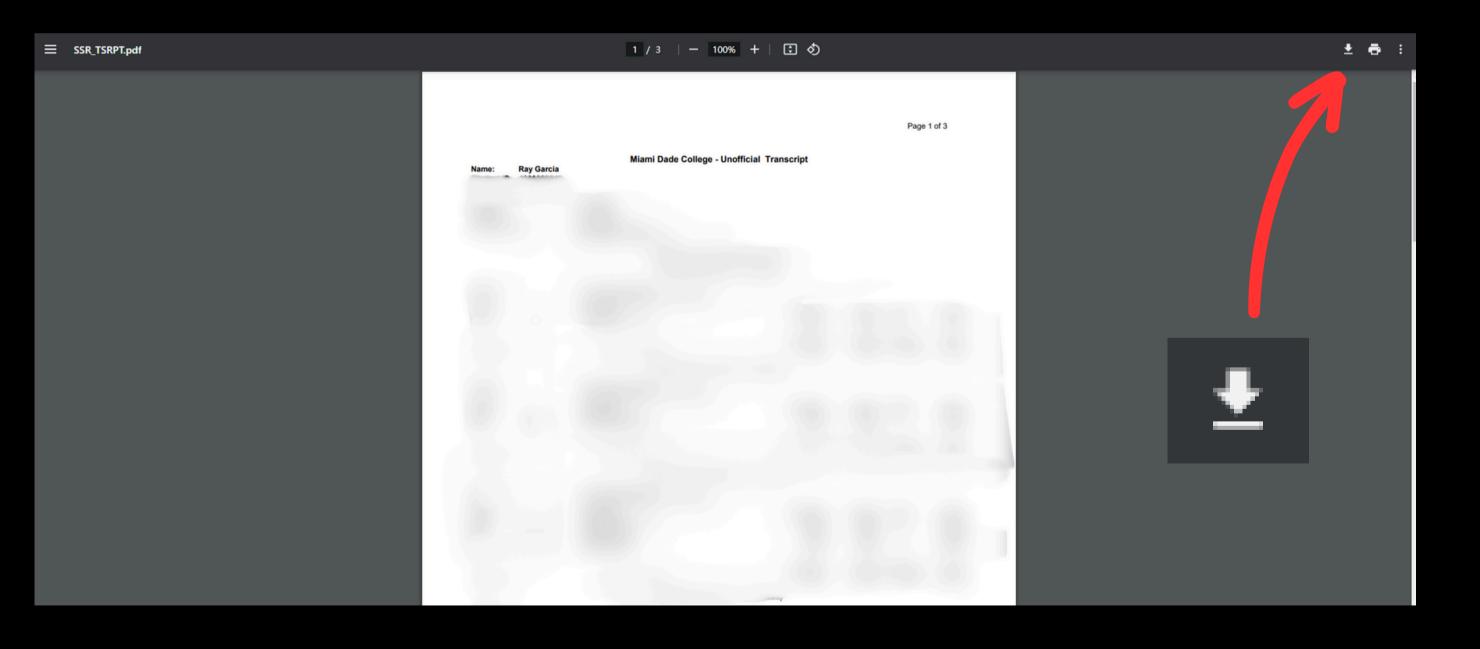
Ray Garcia		Go To		<b>~</b> )>>
Search Plan Enro	My Academics			
View Unofficial Trans	cript			
		<b>A</b>		2
any other buttons or line Note : In order to view y in the upper right hand of	a few minutes to comp ks while processing is our unofficial transcri	lete. Please do not press taking place. pt please "enable pop-ur		
report".	Miami Dade College			
Academic Institution Report Type	Unofficial Transcript		View Report	
Information For Stud	ents			
	View All Requested F	teports	]	







### Step 4: Click Download at the top of your page!





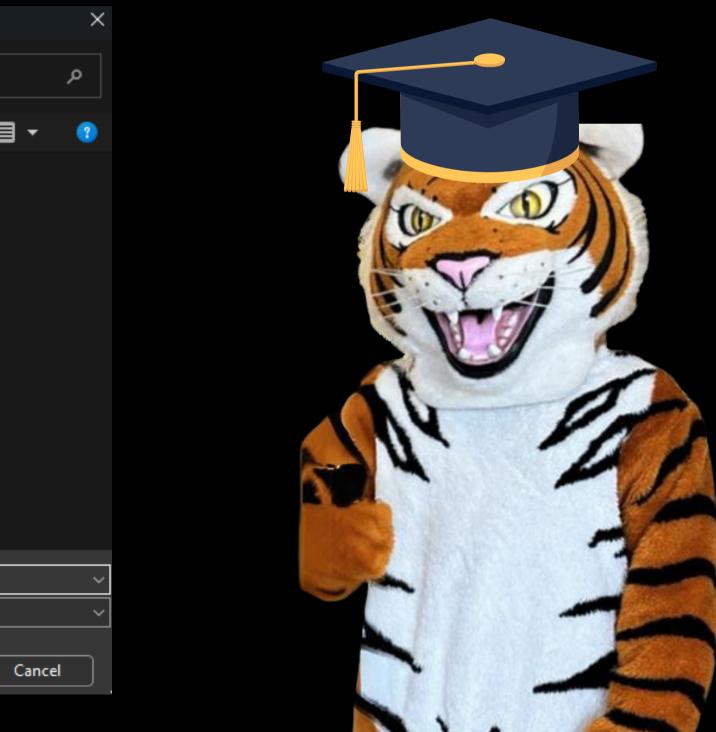


### College

👩 Save A

#### Miami Dade Step 5: Title your PDF file in the example's [Full Name] - [Term] [Year] MDC Transcript Ex: Ray Garcia - Summer 2024 MDC Transcript Format

$\leftarrow \rightarrow \checkmark \uparrow$	> Downloads > New folder		~	C Search New folder
Organize 🔻 Ne	w folder			E
合 Home	Name	Date modified	Туре	Size
🗾 Gallery		No items match yo	our search.	
🥅 Desktop	* I			
🚽 Downloads	*			
Documents	*			
🔀 Pictures	*			
🕖 Music	*			
🗾 Videos	*			
File name:	Ray Garcia - Summer 2024 MDC Transcript.pdf			
	Adobe Acrobat Document (*.pdf)			



### Miami Dade College

Step 6: Please Email Mrs. Figueroa & Trans
--

Ray Garcia - Summer 2024 MDC Transcript	_ ⊿ ×
To 😹 transcripts saber 🗙	Cc Bcc
Ray Garcia - Summer 2024 MDC Transcript Dadeschools ID #	
Good Morning,	
My name is Ray Garcia, Student ID (Insert ID # here). Attached to the following email is summer 2024 Transcript from MDC.	my
Thank You, Ray M. Garcia	
Pour Caraia - Summar 2024 MDC add (9K)	
5 ♂ Sans Serif ▼ <b>T</b> ▼ <b>B I</b> <u>U</u> <u>A</u> ▼ <b>E</b> ▼ ⋮  ⊞  ⊡	<b>▼</b>
Send 🗸 🛆 🖘 🙄 🛆 🖬 🔓 🖉 🛱 :	Ū

#### Attach the Following Email to the Chain:

transcripts@mastacademyhomestead.org

#### Double Check that your transcript is ATTACHED

#### Then Click SEND!







### ript Saber with your transcript



### You Did It! Any Questions? Please Email:

liami Dade

College

ray.garcia@mastacademyhomestead.org

ON transcripts@mastacademyhomestead.org





### FLORIDA ONLINE VIRTUAL School





Upon the completion of a course with Florida Virtual School; the staff and teacher at FLVS will send the transcript to our schools councilor Mrs. Salisbury; this should soon be updated into your gradtrack report within the following weeks; if you do not see your FLVS course appear on your gradtrack 2 weeks after the completion of your course....

**PLEASE CONTACT:** 

#### YOUR FLVS INSTRUCTOR & KPICKARSKI@MASTACADEMYHOMESTEAD.ORG

### FLORIDA ONLINE VIRTUAL School





# GRADTRACK



### Step 1: Login to your MDCPS portal, and click "PERSONAL INFORMATION"









# GRADTRACK

### Step 2: Select GradTrack Report

Personal Inform	nation						
Displaying info. for:	RAY M. GARCIA $\vee$						
Report Card	Report Card Back	EOC States	GPA	Teacher Comments	Assessment Results	Student Info	Bus Info
• • <u>Acader</u>	nization Report mic Grade History rack Report						

\*Students in EOC eligible courses may have final grade withheld pending results of EOC Exam. Refer to the Assessment Tab for EOC Score. Please note that every effort has been made to ensure that the posted information is accurate; however, if you have any questions please contact your school for assistance.

Reports







### Step 3: Open your Gradtrack and Cross-Check that all courses are there!

Code	Description	Required	Waived	Completed	Status
A-English	English or English through ESOL: 4 credits (May include AP, IB, AICE or DE)	4.00	0.00	4.000	100 %
B-Algebra 1	Algebra 1: one credit	1.00	0.00	1.000	100 %
B-Geometry	Geometry: one credit	1.00	0.00	1.000	100 %
B-Math	Math: two additional credits.	2.00	0.00	4.000	200 %
C-Biology	Biology: one credit.	1.00	0.00	2.000	200 %
C-Science	Science: two additional equally rigorous credits.	2.00	0.00	5.500	275 %

YOUR GRADTRACK DOCCUMENT WILL INCLUDE ALL GRADES AND CREDITS YOU HAVE ACCUMULATED FROM 9TH GRADE - 12TH GRADE, AND SERVES AS AN UNOFFICIAL TRANSCRIPT. YOU SHOULD BE CROSS REFERENENCE THIS DOCCUMENT AT LEAST 2 TIMES A YEAR, AT THE BEGINING AND END TO ENSURE THAT ALL GRADES ARE REPORTED ACCURATELY; IF A GRADE IS **REPORTED INCORRECTLY OR NOT PRESENT FROM MDC, FLVS, MAST, FIU, ETC.** 

PLEASE CONTACT: TRANSCRIPTS@MASTACADEMYHOMESTEAD.ORG



